

Quality Assurance Manager Approved!



# PT Manage™

Phenova's Companion Application  
to Manage Your PT Study Data

## ***Made Easy and Simple***

- *Data Analysis*
- *Data Reporting*
- *Custom Reports*
- *Demonstration of Capability*



Upload Data  
Download Insight

# PT Manage<sup>™</sup>

PT Manage is the leading companion tool for managing all Phenova Proficiency Testing Studies, from enrolling to reviewing and reporting data.

Shaped by Quality Assurance Managers, PT Manage is exclusively designed to exceed average reporting tools by bridging High-Throughput Data Upload, Customized Reporting and Laboratory Trending/Monitoring (DOC and Exception Reports).

Its flexibility and accessibility gives all QA Managers and their labs the advantage of managing their studies from anywhere in the world, regardless if they don't have the convenience of an IT supported LIMS system.

## Compatible with all Phenova Studies and Standards

View our PT studies at <http://www.phenova.com/Product/PTOverview>

# Streamlined Data Upload

Depending on your lab's preference/setup, three simple solutions are available to upload your study data:

**LIMS Generated EDD** Automatically upload the EDD file from your local machine into PT Manage<sup>™</sup> and use the data to map out the information.

**Customized Data File** Upload your data using a downloadable CSV template that's pre-populated with information relevant to your enrolled PT studies – Simply download the template, update with your results, and upload to PT Manage.

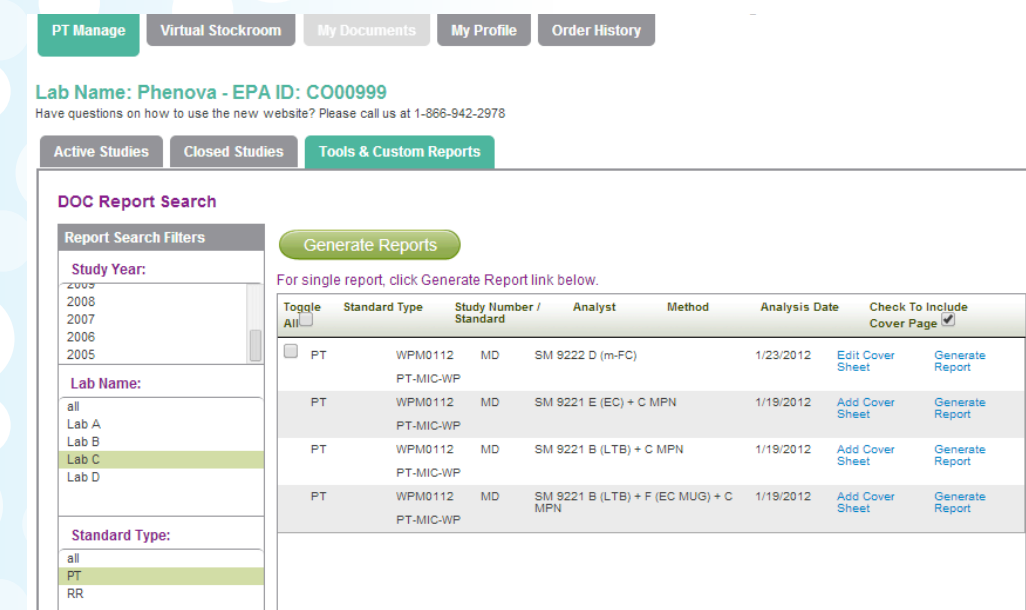
**Manual Entry** Manually enter your data into PT Manage with the added flexibility of revising your data while the study is still open.

# Demonstration of Capability Feature

An analyst's demonstration of capability (DOC) typically absorbs extensive time for quality assurance managers to create and review. The DOC feature, **exclusive to PT Manage<sup>™</sup>**, allows you to customize an automated report and quickly collect all the information for each analyst including:

- Method Code
- Method Description
- Prep Method
- Assigned Value
- Acceptance Levels
- And More

Now without the hassle of manual entry, you'll be able to frequently monitor your analyst's capability for performing regular analyses with acceptable precision, accuracy, and sensitivity.



The screenshot shows the PT Manage web interface. At the top, there are navigation tabs: PT Manage, Virtual Stockroom, My Documents, My Profile, and Order History. Below this, the user's lab information is displayed: Lab Name: Phenova - EPA ID: CO00999. A search bar is present with the text "Have questions on how to use the new website? Please call us at 1-866-942-2978".

The main content area is titled "DOC Report Search" and includes a "Generate Reports" button. Below the button, there is a table of search results. The table has columns for Toggle, Standard Type, Study Number / Standard, Analyst, Method, Analysis Date, and Check To Include Cover Page. The results are as follows:

Toggle	Standard Type	Study Number / Standard	Analyst	Method	Analysis Date	Check To Include Cover Page
<input type="checkbox"/>	PT	WPM0112 MD	SM 9222 D (m-FC)	PT-MIC-WP	1/23/2012	<a href="#">Add Cover Sheet</a> <a href="#">Generate Report</a>
<input type="checkbox"/>	PT	WPM0112 MD	SM 9221 E (EC) + C MPN	PT-MIC-WP	1/19/2012	<a href="#">Add Cover Sheet</a> <a href="#">Generate Report</a>
<input type="checkbox"/>	PT	WPM0112 MD	SM 9221 B (LTB) + C MPN	PT-MIC-WP	1/19/2012	<a href="#">Add Cover Sheet</a> <a href="#">Generate Report</a>
<input type="checkbox"/>	PT	WPM0112 MD	SM 9221 B (LTB) + F (EC MUG) + C MPN	PT-MIC-WP	1/19/2012	<a href="#">Add Cover Sheet</a> <a href="#">Generate Report</a>

- ! Save time from manually generating DOC reports
- ! Generate reports from blind QC Standards or a PT Study
- ! Include an optional standard cover letter

# DMR-QA Reporting

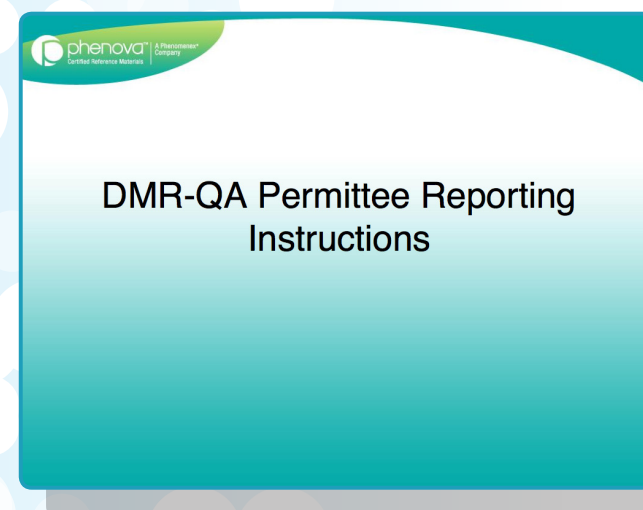
PT Manage™ simplifies your DMR-QA study with automated reporting. Instantly generate reports for your DMR-QA Coordinator or NPDES permittee and electronically deliver their reports via email through PT-Manage's reporting application.

Just save their emails in PT Manage and you can just click and send, year after year with each new DMR-QA Study.

No need for NPDES Permittees or DMR-QA Coordinators to access PT Manage.

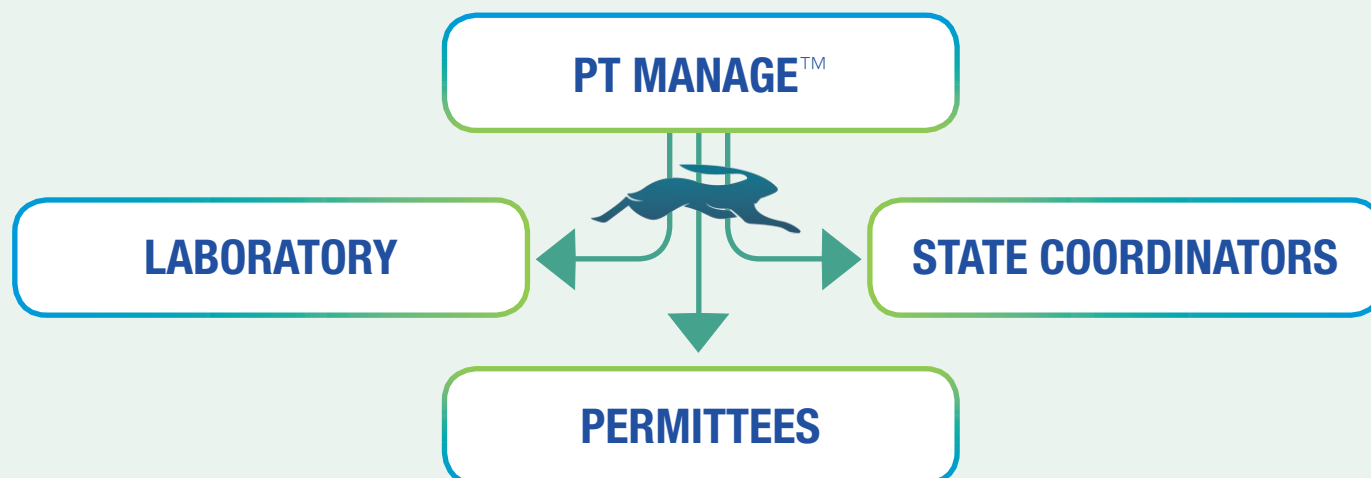
**!** Automatic delivery of reports from PT Manage via email.

# Step-by-Step DMR-QA Reporting Instructions

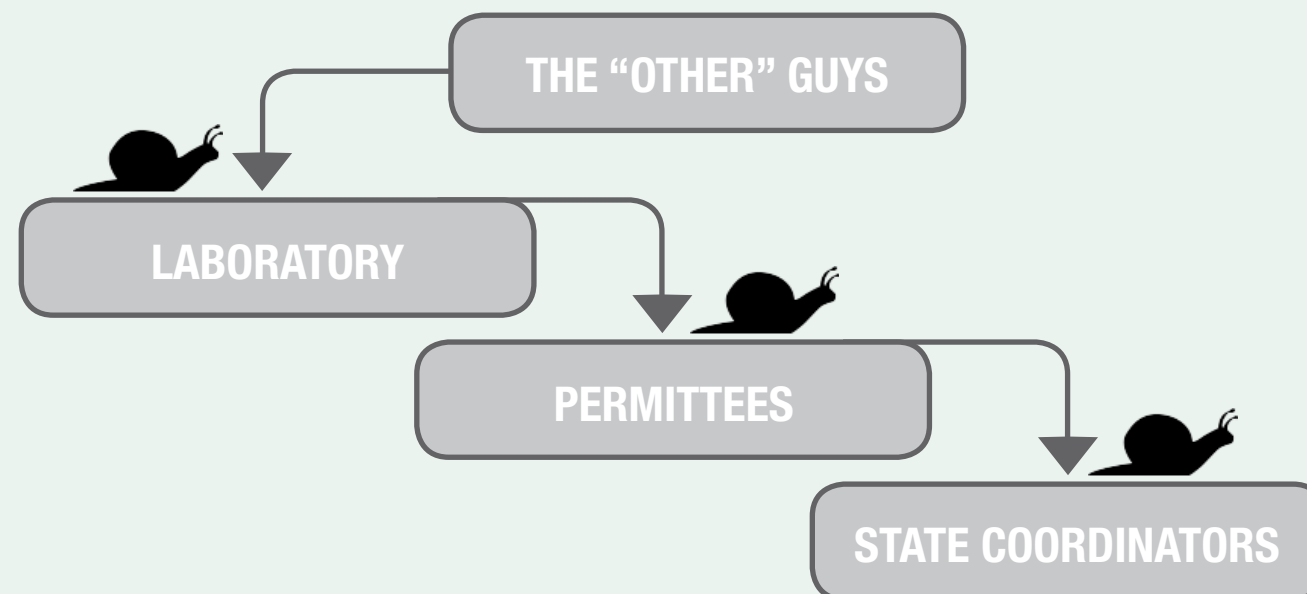


Visit <http://www.phenova.com/DMRQA> or Contact a Phenova Representative to Get a Live Demonstration  
 Phone: 1-866-942-2978 Email: [info@phenova.com](mailto:info@phenova.com)

## Our Method



## The Typical Method



# Custom Data Analysis

With all of your data in PT Manage™, customizing your data analysis has endless possibilities when using the Custom Report Generator. Populate information from several sets of criteria to get the exact report you need.

- Get comprehensive access to data to help shape your laboratory's internal quality program
- Monitor and track historical PT performances
- Generate Automatic Exception Reports
- Save your queries to use again & again
- Gain Full Network Visibility – identify where across your network has the best performance

# Other Helpful Features

- Automated E-mail Alerts – reminding you about opening/closing studies, data that needs to be submitted, and more
- Assign Specific PT Manage™ Permissions to chemists
- Use PT Manage as an enrollment hub
- Instant Enrollments and Quick Re-order processing
- Lab Score Reports

## Easily Customize your Data Report

**Custom Report Generator**

**Create Report Definition**

**Select Columns For Layout**

- Lab PT Account Number
- Name
- PA ID
- Address Line 1
- Lab Address Line 2
- Lab Address Line 3
- Lab City
- Lab State & Postal Code
- Lab Country
- Study Name
- Study Number
- Opening Date
- Closing Date
- Part Name
- Part Number
- Lot Number
- Analyte NELAC Code
- Analyte Name
- Method Code
- Method Description
- Units
- Assigned Value
- Result
- Low Warning Limit
- High Warning Limit
- Low Acceptance Limit
- High Acceptance Limit
- Evaluation
- Analysis Date
- Analyst
- Prep Method
- Method Rank

**Select Filtering Options**

**Study Year:**

2014  
2013  
2012  
2011  
2010  
2009  
2008  
2007  
2006  
2005

**Study ID:**

Please select Study Type first

**Lab Name:**

Lab A  
Lab B  
Lab C  
Lab D

**Standard:**

Please select Study ID first

**Evaluation:**

all  
Acceptable  
Check for Error  
No Evaluation  
Not Acceptable

**Analyte:**

Please select Standard first

**Study Type:**

DMRQAChem  
HW  
UST  
WP  
WPM  
WS  
WSM

**Or Select Saved Layout**

**Select Saved Layout**

NA  
Analyst  
Acceptable  
Acceptable II

Delete Update

**Select Report Format**

CSV Download

**Name To Save As New Layout (optional)**

Generate Report

Clear All Filters

## Let Us Help You Get Started!

Sign up for a free Test-Drive of PT Manage with a Phenova Representative

Contact Us at **1-866-942-2978** or **info@phenova.com**

**!** Take The Virtual Tour at :  
**www.phenova.com/ptmanage**

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